



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 20TH JANUARY 2014
AT 6.00 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors P. Lammas (Chairman), R. J. Laight (Vice-Chairman),
C. J. Bloore, B. T. Cooper, R. L. Dent, K. A. Grant-Pearce,
J. M. L. A. Griffiths, H. J. Jones, L. C. R. Mallett, S. P. Shannon,
C. J. Spencer, C. J. Tidmarsh and L. J. Turner

AGENDA

1. Apologies for Absence
2. Declarations of Interest and Whipping Arrangements
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 16th December 2013 (Pages 1 - 18)
4. Budget Presentation
5. Savings Made in Respect of Shared Services Report (Pages 19 - 22)
6. Air Quality Task Group Response to Cabinet (to follow)
7. Joint WRS Scrutiny Task Group Update
8. Artrix Outreach Provision Task Group - Verbal Update (Pages 23 - 24)
(Topic Proposal attached for information)
9. Cabinet Work Programme 1st February 2014 to 31st May 2014 (Pages 25 - 30)
10. Overview and Scrutiny Board Work Programme (Pages 31 - 34)

11. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

9th January 2014



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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY, 16TH DECEMBER 2013 AT 6.00 P.M.

PRESENT: Councillors P. Lammas (Chairman), R. J. Laight (Vice-Chairman), C. J. Bloore, B. T. Cooper, R. L. Dent, K. A. Grant-Pearce, H. J. Jones, P. M. McDonald (Substitute), C. R. Scurrall (Substitute), S. P. Shannon, C. J. Spencer, C. J. Tidmarsh and L. J. Turner

Observers: Councillors R. Hollingworth and C. B. Taylor

Invitees: Councillors M. A. Bullivant and M. J. A. Webb

Officers: Ms. J. Pickering, Ms. A. De Warr, K. Hiron, Ms. A. Scarce and Ms. J. Bayley

58/13 **APOLOGIES**

Apologies for absence were received on behalf of Councillors J. M. L. A. Griffiths and L. C. R. Mallett. Councillors P. M. McDonald and C. R. Scurrall confirmed that they were attending as substitutes.

59/13 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

Councillor C. J. Spencer declared a Disclosable Pecuniary Interest as a member of the Bromsgrove Arts Centre Trust in respect of Item No. 10. As such Councillor Spencer withdrew from the meeting and took no part in its consideration and voting thereon.

60/13 **MINUTES**

The minutes of the Overview and Scrutiny Board meeting held on 18th November 2013 were submitted.

RESOLVED that the minutes be approved as a correct record.

61/13 **CAR PARKING REVIEW REPORT**

The Board received a presentation from the Environmental Services Manager on the subject of a Car Parking Review that had recently been completed (Appendix 1).

Following delivery of the presentation the following details were discussed:

- The total cost to the Council in managing car parks in the district was £738k. However, car parking charges provided the Council with revenue of £1.125 million per annum.
- The revenue derived from car parking charges had been used to help fund the town centre redevelopment and services such as Shopmobility and BURT.
- The income accrued from car parking charges was important to the Council's budget in a difficult economic climate.
- Car parking charges had not been increased in Bromsgrove district since 2010. However, the charge for parking for up to half an hour had remained at 40p since 2007.
- The costs to the Council in managing the enforcement of parking on the Alvechurch Sports and Social Club car park were briefly discussed (Officers agreed to provide further information about these costs at a later date).
- The impact of budgetary cuts at Worcestershire County Council on the continuing provision of 24 hour CCTV coverage in the car parks was also briefly considered. (Officers were asked to provide further information about the impact of these cuts for consideration at a later date).
- The selection of case studies in the report, which reflected practices in locations such as Wychavon and Altrincham were also debated. Members suggested that it would have been useful to also consider car parking arrangements in Birmingham as, due to the close proximity of the city and its suburbs to Bromsgrove district, these arrangements could potentially impact on retail custom in Bromsgrove.
- Customers' preference not to park in multi-storey car parks was debated as well as the implications for revenue at Churchfields car park.
- The potential significance of car parking charges after 6.00pm to the night time economy was raised (Officers were asked to provide further information about how the revenue accrued from charges after 6.00pm compared to other local authorities).
- Members commented that there was a need for appropriate visual signs to be used on parking metres that were no longer in use and / or situated in car parks where charging did not apply on specific dates and times. It was also agreed that more work needed to be undertaken to advise customers that these machines did not need to be used at those times.
- Consideration of car parking availability and charging regimes had also been taken into account as part of a strategic overview of the redevelopment of the town and as a factor in attracting new retail business to the town centre.
- The charging model adopted by Trafford Metropolitan Borough Council had been considered as part of the review. If this model was adopted by Bromsgrove District Council Officers estimated that the Council would lose revenue of £619k.
- The review had been designed to provide a factual overview of car parking provision in the District. For this reason potential future options had been listed in the report and the public had not been consulted as part of the exercise.

Members commented that they had originally been asked to review car parking charges by Mr Bateman, on behalf of the Bromsgrove Older People's forum. Mr Bateman had suggested that the Board should establish a Task Group to investigate this matter in further detail, though he had also submitted a petition on behalf of the Forum requesting that further action be taken by the Council.

Members concluded that, due to the on-going redevelopment of Bromsgrove town centre, it was too early to what changes, if any, should be made to car parking charges for the District. After further consideration of this matter it was

RESOLVED:

- (a) that no further action be taken at this time; and
- (b) that the report be noted.

62/13 **QUARTERS 1 & 2 SICKNESS ABSENCE PERFORMANCE & HEALTH REPORT**

The Executive Director for Finance and Corporate Resources presented the Sickness Absence Performance and Health Report for the Board's consideration. Members were advised that the report contained comparative data for quarters 1 and 2 of 2013/14.

A number of points were raised during presentation of this item:

- It was anticipated that the length of staff absence due to sickness would be 7.10 days per person by the end of the year. Whilst Officers recognised that no staff absence due to sickness was ideal this level of absence was better than the Council's measure of 8 days absence.
- One member of staff who had experienced long-term sickness absence had retired due to ill health during the period.
- In general the Council's policy was to support staff experiencing long-term ill health back to work. Most staff returning from a lengthy period of sickness absence would be permitted to return on a phased basis.
- The rates of absence due to sickness for staff employed in WRS were relatively high. Various reasons were cited for this, including occupational hazards and the higher number of staff employed in the service, though it was noted that further information was required from the service to demonstrate how sickness levels compared to sickness levels within other departments which would be made available for Members' consideration as soon as possible.

A number of additional issues arising from the report were discussed by Members following the presentation:

- Concerns were expressed about the high rates of short-term sickness absence attributed to illnesses relating to the stomach, kidneys and the liver.
- The Council's Sickness Absence Policy had been redrafted in the previous 12 month period.

- The Council did not use a points system to monitor or manage sickness levels. Managers used the data on periods of sickness to support staff in returning to work and to provide external support when required.
- There was flexible working at the Council and staff were therefore expected, wherever possible, to book appointments with their GPs and dentists by using that facility. However, hospital appointments could be taken during working hours.

RESOLVED that the report be noted.

63/13 **MAKING EXPERIENCES COUNT QUARTER 2 REPORT**

The Head of Customer Access and Financial Support presented the Making Experiences Count report for the second quarter in 2013/14.

The following points were highlighted for Members' consideration during the presentation of this report:

- There had been 41 complaints during the period which represented a decline in the number of complaints that had been made in the previous quarter.
- 92% of complainants had received a response from the Council within 15 days of the complaint being reported. In cases where further time was required to resolve the issue Officers attempted to inform the complainant about the reasons for the delay.
- The timeframes for responding to complaints had recently been changed as part of a trial. The outcomes of this trial would continue to be monitored.
- There had been a reduction in the number of complaints relating to the route optimisation programme. The last complaint received on this subject had been reported in September 2013.
- One complaint, concerning a housing strategy matter, had been escalated for the Head of Service's consideration. It had been found that whilst Officers had followed appropriate procedures communication with the complainant about the case could have been more effective.
- Two customers had complained about arrangements at a Planning Committee meeting. Due to the fact that this complaint had been about a very specific matter it had been dealt with by the Chief Executive and Head of Legal, Equalities and Democratic Services.
- There had been a slight increase during the period in the number of customers who made payments to the council using the automated system.
- The Council had received 19 compliments during the period, though it was likely that the number of compliments received by staff was significantly higher as many employees tended not to report the compliments they had received.

A number of further points were discussed in detail by Members once the report had been presented.

- The extent to which staff checking litter levels prior to mowing represented a change to service delivery was debated as Members suggested that this had traditionally been a requirement of landscaping and cleansing operatives in the district. However, Officers noted that whilst this was meant to be a standard working procedure litter picking had not always been occurring prior to mowing taking place.
- Complaints about bus passes and other County Council functions would be reported to the County Council as part of their complaints process. However, in cases where district Council staff had some involvement in delivering County Council services attempts were being made to ensure that staff provided appropriate information to the customer about the service.
- The involvement of qualified inspectors in assessing the condition of properties provided to vulnerable residents as part of the Step Up Scheme was briefly considered.
- Officers confirmed that cases classified as “other” could relate to a variety of enquiries including Council services that could not be easily categorised and services provided by other organisations.
- Concerns were expressed about the fact that emails had been sent by a member of staff revealing personal email addresses. Reassurance was provided that staff received data protection training on an annual basis and that staff were being encouraged to use blind copying facilities were personal email addresses were used for communications.
- No guarantee could be provided that complaints and compliments reported by Councillors would be logged onto the system. To ensure that both complaints and compliments were logged Members needed to ensure that they referred the matter to the relevant officers and specifically requested that the complaints and compliments be logged.

RESOLVED that the report be noted.

64/13 **QUARTERS 1 & 2 WRITE OFF OF DEBTS REPORT**

The Head of Customer Access and Financial Support also presented the Write off of Debts Report covering the period of the first two quarters of 2013/14.

During delivery of this presentation she explained that in these two quarters £202,743 had been identified as bad debts. However, the level of debts tended to decline during the course of the year. Therefore it was suggested that the figures as of 30th September 2013 should not be considered a final indicator of the level of debts that the Council would have at the end of 2013/14.

The potential for the Council to recoup debts from businesses once they had gone into liquidation was briefly debated. Members also expressed an interest in learning to what extent repayments to a local authority would be prioritised over repayments to other organisations. It was therefore agreed that Officers should provide further information on this subject at a later date.

The possibility of providing a list of businesses and individuals in debt to the Council as part of the report was also discussed. Members noted that any

such information would need to be published in confidential papers which were not commonly presented to the Overview and Scrutiny Board. It was possible that it would be more appropriate to make this information available for the consideration of the Audit Board. Officers were asked to provide further information clarifying requirements in relation to this report and any data protection issues arising from the suggested reporting structure at the following meeting of the Board.

RESOLVED that the report be noted.

65/13 **QUARTER 2 FINANCE MONITORING REPORT**

The Executive Director for Finance and Corporate Resources presented the Finance Monitoring Report for the second quarter of 2013/14.

Members were advised that there had been an over spend of £58k to date. However, in total it was anticipated that there would be an under spend of £17k across all Council departments at the end of the year.

The figures provided for Corporate Services in the report covered savings for both the services within the Chief Executive's directorate and projected savings for all other departments. Savings would be achieved throughout the year in a variety of ways, including through the Council's approach to vacancy management and through efficiency savings. The report would be adapted in due course to reflect how different departments had achieved the projected savings as the year progressed.

RESOLVED that the report be noted.

66/13 **JOINT WRS SCRUTINY TASK GROUP**

The Chairman of the Joint WRS Scrutiny Task Group, Councillor R. J. Laight, provided an update on the progress of the review. He confirmed that the Head of Regulatory Services was due to be interviewed for the second time at the group's next meeting in December. Further interviews were scheduled to take place with representatives of the WRS Management Board and with representatives of the Worcestershire Shared Services Joint Committee in the New Year.

67/13 **ARTRIX OUTREACH PROVISION TASK GROUP**

Councillor S. P. Shannon, Chairman of the Artrix Outreach Provision Task Group, provided an update on the progress of the review and confirmed that a number of meetings had taken place.

At an early stage the Council's Head of Leisure and Cultural Services and Arts and Events Manager had been interviewed. They had provided an overview of how outreach work was delivered in the district. The group had also interviewed the Artistic Director of the Artrix and the Outreach & Education Worker in order to gain an understanding of the level of outreach work that was being provided.

Further meetings had been arranged which would be taking place in December and January. During these meetings the Council's Arts and Events Manager and Arts Development and Events Officer would be interviewed. The group was also scheduled to interview Council representatives appointed to the Artrix Operating Trust as well as the Chairman of the Trust, Ms Dorothy Wilson.

The terms of reference for the review were briefly discussed. It was noted that these terms of reference would continue to be referred to throughout the review by the Group and would be made available for the consideration of the Board at the meeting to be held on 20th January 2014.

68/13 AIR QUALITY TASK GROUP

Officers confirmed that a meeting of the Air Quality Task Group was scheduled to take place on Friday 20th December. During this meeting Members would consider the response that had been received from the Cabinet to their recommendations. Any conclusions reached during this meeting would be reported back to the Board in January 2014 in the form of an official response to the Cabinet's decisions on the matter.

69/13 WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE (HOSC)

The Chairman invited Councillor B. T. Cooper, as the Council's representative on the HOSC, to provide an update on its most recent meeting.

Councillor Cooper explained that during the latest meeting of the HOSC, which took place on 11th December 2013, Members had received two presentations. The first presentation was delivered by representatives of the South Worcestershire Clinical Commissioning Group (CCG) and Worcestershire Health and Care Trust and focused on the role of Community Hospitals in the delivery of health care in South Worcestershire.

The second presentation had been delivered by representatives of Worcestershire Health and Well-being Board. The presentation provided a performance review of the Worcestershire Health and Well-being Strategy 2013 – 16. In particular information had been provided about the action that the Board was taking to address the key priorities for health and well-being in the county, which were:

- Older people and the management of long-term conditions.
- Mental-health and well-being.
- Obesity.
- Alcohol.

The HOSC had discussed the exclusion of smoking from the priorities included in the strategy. Although smoking was a significant cause of ill health, Members had been advised that levels of smoking in Worcestershire were declining. It had not therefore been included within the strategy's priorities.

70/13 **CABINET WORK PROGRAMME 1ST JANUARY TO 30TH APRIL 2014**

The Board considered the Cabinet Work Programme for the period 1st January – 30th April 2014.

Members noted that consideration of the Playing Pitch Strategy by the Cabinet had been postponed until April 2014. For this reason discussion of this matter by the Overview and Scrutiny Board had also been postponed.

71/13 **ACTION LIST**

Officers explained that there were a number of outstanding actions which remained to be implemented. However, a significant number had been resolved since the previous meeting of the Board, including through the incorporation of information into reports that had been presented during the evening.

72/13 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

Members considered the Overview and Scrutiny Work Programme and noted that the summary of the Playing Pitch Strategy would be considered by the Board at a meeting in either February or March 2014.

The informal Overview and Scrutiny Board Briefing in early December, focusing on the subject of the Council's budget, was also briefly discussed. It was noted that the item which had been requested at that meeting for inclusion on the Board's Work Programme, concerning savings made by the Council as a result of shared services, would be considered at a meeting on 20th January 2014.

Officers confirmed that the provisional meeting for 7th January 2014 would not be needed and that the detailed budget information would be brought to the Board meeting to be held on 20th January 2014.

The meeting closed at 8.10 p.m.

Chairman

Bromsgrove Parking Review December 2013

Bromsgrove District Council
Overview and Scrutiny
16th December 2013



Summary

- Introduction
- Brief
- Town Centre Economy
- Town Centre Development Proposals
- Supporting Car Park Users
- Current Space Availability
- Current Charges
- Car Park Usage
- On Street Parking Enforcement
- Case Studies



Introduction

Bromsgrove District Council operates 11 charged car parks and 3 free car parks and also manages the enforcement of Alvechurch Sports and Social Club car park. The Council has also taken responsibility for the enforcement of On-Street parking regulations since Civil Parking Enforcement was introduced in May 2013.



The Brief

To review the parking provision in the District covering both On and Off Street parking providing factual information relating to Bromsgrove's car parks and other authorities car parks for comparison. Consider the impacts of future development within and around Bromsgrove town centre.



The Town Centre Economy

Bromsgrove District Council has focussed on initiatives to support the town centre including major redevelopment projects and other schemes such as the Townscape Heritage Initiative and the town centre regeneration improvements.

All of these projects are intended to improve the economic vibrancy of the town.



The Town Centre Economy

Car park charges and operational parking policies are widely considered to impact greatly on the economy. Traders and politicians are quick to attribute the blame for the downturn of some town centres economies on parking provision and enforcement despite the actual reasons being multi-faceted and complex.

It should be noted that rent levels, out of town alternatives and the growth of internet shopping all impact on town centres but these issues are often ignored.



The Town Centre Economy

There are any number of different statistics that are used to judge a towns economy such as the number of vacant shops:

Bromsgrove's 2012 vacancy rate is 10.9% which is considerably lower than other centres in the region. The West Midlands average vacancy rate is 14.6%; and other centres include; Birmingham 23.8%, Walsall 26.6%, Wolverhampton 25.3% and Dudley 29.4%. The national town centre vacancy rate in the UK was 11.1% in April 2012.

Taken from Bromsgrove District Councils Town Centre Health Check December 2012.



The Town Centre Economy

There has been a number of parking announcements made by ministers and MPs this year the Secretary of State for Communities and Local Government, announced:

- A proposal to allow motorists to park on double yellow lines for 15 minutes.
- A limit on mobile enforcement
- Proposed the Introduction of grace and favor period of 5 minutes before parking fines are issued (Bromsgrove has already adopted this)
- Councils should offer free parking for 30 minutes near the High Street.



Town Centre Development Proposals

Recreation Road North

This car park is to be sold for development. It is anticipated that it will be used for care home or elderly residential facilities and social housing a planning application is expected to be submitted in the New Year. The date of sale is not yet known but is expected to be agreed shortly.



Town Centre Development Proposals

Hanover Street

The whole car park currently forms part of a site that is being marketed to be developed as a mixed retail/leisure development. Discussions with a developer regarding a proposed scheme have reached an advanced stage but the Council is not yet in a position to disclose details. In terms of parking, it is anticipated that any scheme approved would retain car parking spaces at similar levels to those existing currently.



Town Centre Development Proposals

School Drive & Dolphin Centre

This site has been identified together with Blackmore House for the possible development of a new leisure centre. There have been two proposals one would be to construct the new leisure facility on the Blackmore House site and create a 200 space car park where the existing leisure centre is currently sited, followed by the sale of the existing car park.

The second option would be to close the leisure centre and rebuild a new facility on the same site.



Town Centre Development Proposals

Parkside

Part of this car park is needed for junction realignment as part of the Sainsbury's development. Although there will be some loss of parking capacity during the works it is expected that the overall capacity will be maintained by altering the layout of the spaces when the junction works are complete.



Town Centre Development Proposals

Stourbridge Road

A retail scheme is proposed on a neighbouring site which may have an impact on the car park during development stage. There is currently interest in the Stourbridge Road car park site as part of the overall development from a number of parties but it is too early to say what the outcome is likely to be.



Town Centre Development Proposals

Churchfields Multi Storey car park

This car park is BDC's most underused car park.

In considering the town centre schemes this car park has capacity to absorb many of the displaced motorists.

Following the redevelopment of the new Council Parkside Office and Library complex, one option for staff parking is to utilise the top floor levels. Consideration should be given to the fact that during freezing conditions the external levels are closed for safety reasons.



Town Centre Development Proposals

New Road & Windsor Street

No development is planned at this time.

Recreation Road South

No developments are proposed for this car park.

Bromsgrove Station

The Council's car park has 69 spaces but it is envisaged that the future of this car park will be under review at a later stage following development of the new station and car park.



Supporting Car park Users

Bromsgrove has a low pricing structure when compared to other close authorities and operates a flexible payment tariff via our Pay and Display machines which grants additional time when the set rates are overpaid. This is a good concession to motorists who might otherwise expect to lose money if they had incorrect coinage.

Our neighbouring authorities do not offer this concession.



Supporting Car park Users

The Pay on Foot facility enables users to pay for the length of stay without the need to worry about overstaying a Pay & Display ticket. Users like this facility and it is considered to be a way of supporting the town's economy as it encourages users to have extended stays in the town.



Current Space Availability

Bromsgrove District Council currently provides 1390 charged car park spaces in 11 car parks within Bromsgrove and 4 "free" car parks in other parts of the district.

The charged spaces account for the majority of charged parking within Bromsgrove town and there is little private sector parking competition. Free parking is however available at a number of supermarket sites on the edge of the town and on-street close to the town centre..



Current Space Availability

At the time this review was carried out (Summer/Autumn 2013) the overall parking capacity in the town of Bromsgrove is adequate as parking spaces are almost always available in one or more car parks. Churchfields car park is rarely full despite a low all day parking tariff. The prime car parks such as Windsor Street, Recreation Road South and Parkside do have limited capacity at peak times but overall there is capacity available within the town.



Current Charges

Car Park	Up to 10 minutes	1 hour	2 hours	3 hours	4 hours	5 hours	All day
Recreation Road South	40p	80p	£1.00	£2.40	£3.20	£4.00	n/a
Churchfields Multi-storey	40p	80p	£1.00	£2.40	-	-	£3.00
Recreation Road North	40p	80p	£1.00	£2.40	-	-	£5.00
Parkside	40p	80p	£1.00	£2.40	£3.20	£4.00	n/a
Stourbridge Road	40p	80p	£1.00	£2.40	-	-	£5.00
School Drive	40p	80p	£1.00	£2.40	-	-	£5.00
Harvey Street	40p	80p	£1.00	£2.40	-	-	£5.00
W.A. Road	40p	80p	£1.00	£2.40	£3.20	£4.00	-
Windsor Street	80p	£1.00	£2.00	-	-	-	-
Bromsgrove Railway Station	n/a	n/a	n/a	n/a	n/a	n/a	£3.00
Dolphin Centre (Prime to entry)	n/a	n/a	n/a	n/a	n/a	n/a	n/a



Car Park Usage

Car park usage and income figures change constantly and there needs to be a degree of caution exercised in drawing conclusions from any data obtained as it is by its nature a reflection of the past and is not always a good guide to the future.

For instance the past does not take into account future changes due to development in the town.



Car Park Usage

As with many Council's across the UK income has declined over the last 3 years, which may be due to the impact of the downturn in the economy and changes in shopping habits such as online shopping.

Bromsgrove has a significant out of town shopping sector which offer free car parking on their own land namely Co-Op, Morrison's and Aldi.

Also there a number of major retail centres within a short driving distance of the town.



Car Park Usage

Excess charge notice income has reduced since 2012/13 due to a change in enforcement policy following the transfer of the service to Wychavon. At the Members request the enforcement staff were given more discretion to deal with parking contraventions by giving advice and warnings rather than issuing ECN's or PCN's.

Although this has reduced income there has been sizable a reduction in complaints about parking enforcement.



Car Park Usage

Permit sales have seen a slight decline since its peak in 2010/11. The trend is similar to that seen in Wychavon and other adjoining authorities during the same period.

Bromsgrove offer the ability to pay quarterly to make this a more affordable option for customers.



Car Park Usage

- 32% of motorist using Recreation Rd South car park paid a 40p charge for a 1/2 hour stay.
- 36% of motorist using Recreation Rd South car park paid a 80p charge for a 1 hour stay.
- 57% of motorist using the Multi-storey car park paid for 1 hour or less.
- 30% of motorist using the Multi-storey car park paid for up to 2 hours.
- Only 6.5% of motorist using the Multi-storey car park paid for all day parking.



Car Park Usage

Evening charges in Pay & Display car parks extend to 10 pm every day.

The evening charging period from 6pm to 10pm accounts for 11% of total Pay & Display income – £86,000 per annum.



Car Park Usage

Sunday parking

Car park usage is traditionally lowest on Sundays; the 2010 survey identified that only 6% of ticket sales and 5% of income is obtained on Sundays. These figures have not changed significantly.

In 2012/13 the Sunday car park income was £82,272.



On Street Parking Enforcement

Civil Parking Enforcement was introduced in the District of Bromsgrove on 30th May 2013. This has allowed a more consistent approach to traffic enforcement as staff are able to enforce both On-Street Traffic regulation orders and Off-Street parking areas owned by the District Council.



On Street Parking Enforcement

- Since the introduction of CPE on 30th May 2013 the following numbers of tickets have been issued to vehicles
-
- From 13th June 2013 until 30th September 2013
-
- On-Street 757 Penalty Charge Notices
- Off-Street 791 Penalty Charge Notices



On Street Parking Enforcement

- A comment on the new enforcement has been obtained from Inspector Sharron Canning, Bromsgrove Safer Neighbourhood Inspector.
- *"Since the civil enforcement officers have taken over dealing with parking issues from the police and traffic wardens, they have been a positive addition for the community of Bromsgrove. Illegally parked vehicles often cause difficulties and road safety issues for other road users and members of the community and the civil enforcement officers have provided both information and enforcement where appropriate".*



Case Study Wychavon

Wychavon Council has introduced at various times cost cutting initiatives in the short stay car parks that corresponded with various traffic schemes. These have been run in Pershore whilst the High Street was being redesigned along with the Evesham High Street development and now due to the Evesham Bridge Closure. The reduction in the rate from £1 per hour to 20p for 3 hours has not resulted in an increase in car park use and has therefore resulted in a considerable loss to the authority. Fortunately as this is as a result of Bridge works undertaken by the county they will be reimbursing the council for monies lost.



Case Study Altrincham

Trafford Metropolitan Borough Council

This authority has been cited as one authority which has made significant changes to its parking policy. Trafford Council covers a number of towns to the south of Manchester including Altrincham, Hale and Stretford. Officers have visited Altrincham to gain a better understanding of the changes they adopted.



Case Study Altrincham

The Council reduced its parking charges on a number of occasions and has currently settled on 10p for 1 hour, 30p for 2 hours and 70p for 3 hours in all of its towns 6 days per week. Parking is free on Sundays.

In 2009 the prices varied across the district but were £1.50 for 1 hour, £2 for 2 hours and £3 for 3 hours in Altrincham, the largest town within the borough.



Case Study Altrincham

Altrincham's retail offer is significantly larger than Bromsgrove's and has a number of major retailers including House of Fraser, Debenhams, Next and Marks and Spencer, a large number of independent shops and a range of mid-range retailers. The town benefits from a large shopping centre in addition to the High Street and has a number of private sector operated car parks including a 700 space car park connected to the shopping centre.

The Council provides less than a quarter of the off street parking.



Case Study Altrincham

The impact of reducing the parking charges is clear to see with monthly P&D ticket sales rising from 11000 per month to an average of 35500 per month.

The Council clearly obtained an increase in use of its car parks but the success of the scheme cannot be judged by this measure alone.



Case Study Altrincham

Reducing parking charges has resulted in a loss of income of between £250,000 and £500,000 per year for the Council and will have a 3 year cost of up to approximately £900,000.

The Council has had to fund this cost through other spending choices and use of other resources. The scheme is subject to review as part of this year's budget round as the initial funding was time limited.



Case Study Altrincham

Apart from the cost to the Council the impact of the scheme on the town is interesting.

There is very little hard evidence of any increased spend in the towns businesses and they are unable to evidence that footfall has grown since the reduced rates were introduced.

Officers were told that retailers were not prepared to comment on any increase in retail sales following the reduction in parking charges.



Case Study Altrincham

If Bromsgrove were to adopt the Altrincham model on Recreation Road South car park based on the same car park usage rates obtained for 2012/13 the income would have been £153,207.00 compared with the actual figure that was £550,750.00 that would equate to a 72% reduction in car parking income.



Price Comparison (Altrincham)

It is difficult to predict the increase in usage that a reduction in price might give however if we were to use the same percentage increase that Altrincham experienced then our income on Recreation Road South would have been reduced by £305,231.00 this is a 55% reduction.

Transposing this percentage to the total income from parking for last year of £1,125,779.00 the authority could expect a loss of parking income in the region of £619,178.00.



SHARED SERVICE FINANCIAL IMPLICATIONS

Relevant Portfolio Holder	Roger Hollingworth
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering (Exec Director)
Wards Affected	All
Ward Councillor Consulted	None specific

1. SUMMARY OF PROPOSALS

- 1.1 Following a request for further information on the financial implications of the shared services since inception officers have prepared this report to detail the financial effect of the changes.

2. RECOMMENDATIONS

- 2.1 **Members are requested to note the information included in this report.**

3. KEY ISSUES

Financial Implications

- 3.1 As Members are aware the Shared Service Board has been receiving regular updates in relation to the costs and savings relating to the shared services between Bromsgrove and Redditch Councils. This report will include those associated with the sharing of services with other Councils for Regulatory, Internal Audit, Building Control and Economic Development.
- 3.2 Since 2008 Bromsgrove and Redditch Councils have been working towards implementation of a number of shared services. There have been a number of detailed business cases reported to members to detail associated costs and financial benefits. The shared services have delivered savings and ensured that the Council has been able to meet the challenges of the Government funding reductions.
- 3.3 The majority of services are now shared across the 2 Councils with a number under review for the future. There have been a number of redundancies as a result of the changes and the costs associated with these are included in the table below.

3.4 FINANCIAL IMPACT OF SHARED SERVICES

	2010/11	2011/12	2012/13	2013/14	TOTAL
	£'000	£'000	£'000	£'000	£'000
SAVINGS REALISED					
SERVICES SHARED	531	531	877	917	2,856
OTHER SERVICES					
REGULATORY SERVICES	127	157	157	126	567
INTERNAL AUDIT	15	15	15	15	60
TOTAL SAVINGS	673	703	1,049	1,058	3,483
ONE OFF COSTS					
REDUNDANCY / PENSION STRAIN	632	6	326		964
TRANSITION SUPPORT	50				50
TOTAL ONE OFF COSTS	682	6	326	0	1,014
CUMULATIVE SAVING	-9	697	723	1,058	2,469

3.5 The cumulative savings since implementation equate to £2.5m with annual savings generated of over £1.1m.

3.6 As members are aware there was a £250k reserve available for funding of one off costs which has been used to fund an element of the one off costs.

Legal Implications

3.7 None arising directly from this report

Service / Operational Implications

3.8 None directly arising from this report.

Customer / Equalities and Diversity Implications

3.9 None directly arising from this report

4. RISK MANAGEMENT

4.1 The management of the shared services is included in the risk register as reported to the Shared Service Board.

AUTHOR OF REPORT

Name: Jayne Pickering – Exec Director Finance and Resources
E Mail: j.pickering@bromsgroveandredditch.gov.uk
Tel: 01527-881400

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Overview and Scrutiny Agenda Item 8

Topic Proposal Form

Date: 20th March 2013

Name of Proposer: Peter McDonald Telephone number: _____ E Mail: _____		Contact Address: 10 Waseley Road, Rubery, Nr Birmingham, B45 9TP
Title of Proposed Topic:	ARTRIX	
Specific subject areas to be investigated:	ARTIX Outreach Provision	
Reasons why this subject should be considered:	To establish whether Outreach Provision as agreed with BDC and other agencies have been met.	
Evidence to support the need for this particular investigation:	Outreach Provision over the last two years and finance cost	
Council priorities it links to:	Financial, equality and wellbeing	
Possible key outcomes: (i.e. what do you anticipate could be achieved?)	To ensure that Outreach Provision is successful and marketed in such away it reaches those in the community that may be excluded and plays its part in tackling anti-social behaviour.	

Please indicate if any of the following apply to the proposed subject area:

CRITERIA	NO	YES	Why?
Is it a priority issue for the Council or the Local Strategic Partnership?			To ensure it plays its part in social exclusion and anti-social behaviour measures.
Is it an important issue for local residents?		*	Regarding value for money
Is it a topic where Overview and Scrutiny could feasibly and constructively make recommendations?		*	
Is it a topic where external review would be helpful?			Not sure
Is it a topic where a review could be made in time to make recommendations for the executive decision making process?		*	
Is it a poorly performing service?			Maybe part of the outcomes
Is it a review that could render significant savings or value for money?		*	.
Is the topic strategic in scope?		*	Maybe



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District Council
www.bromsgrove.gov.uk

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CABINET LEADER'S

WORK PROGRAMME

1 FEBRUARY 2014 TO 31 MAY 2014

(published as at 6 January 2014)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

(NB: There may be occasions when the Cabinet may make recommendations to Council for a final decision. E.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Cabinet's business at the meetings listed in the Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information.. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

Agenda Item 9

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

The Work Programme is available for inspection free of charge at The Council House, Burcot Lane, Bromsgrove, B60 1AA from 9am to 5pm Mondays to Fridays; or on the Council's web-site www.bromsgrove.gov.uk

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove, B60 1AA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at The Council House. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881409) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you.

The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor R. Hollingworth
Councillor Mrs. M. A. Sherrey
Councillor M. J. A. Webb
Councillor Dr. D. W. P. Booth

Councillor C. B. Taylor
Councillor M. A. Bullivant

Leader of the Council and Portfolio Holder for Finance, Partnerships and Economic Development
Deputy Leader of the Council and Portfolio Holder for Health and Well-being
Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Portfolio Holder for Strategic Housing, Business Transformation (including ICT) with special responsibility for the Town Centre Regeneration and Special Projects
Portfolio Holder for Planning, Core Strategy and Regulatory Services
Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources

Decision Including Whether it is a Key Decision	Decision Taker including Details of Exempt Information (if any)	Date of Decision	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Dodford, Hagley and Beoley Conservation Area Appraisals and Management Plans - Consultation	Cabinet	5 February 2014	Report of the Head of Planning and Regeneration	Mike Dunphy Strategic Planning Manager 01527 881325
Disposal of Council Owned Assets at Hanover Street Car Park/George House - Update	Cabinet <i>(there may be a recommendation to Council)</i>	5 February 2014	Report of the Executive Director (Planning and Regeneration, Regulatory and Housing Services)	Richard Savory Town Centre Project Manager 01527 881281
Fees and Charges 2014/15 page 28	Cabinet	5 February 2014	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S 151 Officer 01527 881673
Medium Term Financial Plan 2014/15 – 2016/17 Including Council Tax Setting	Cabinet <i>(Recommendation to be made to Council)</i>	February 2014	Report of the Executive Director (Finance and Resources)	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881673
Assistive Technology – Future Working with Worcestershire Telecare	Cabinet	5 March 2014	Report of the Acting Head of Community Services	Judith Willis, Acting Head of Community Services 01527 64252 ext 3348

Decision Including Whether it is a Key Decision	Decision Taker including Details of Exempt Information (if any)	Date of Decision	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Response to the Birmingham Plan 2031	Cabinet	5 March 2014	Report of the Head of Planning and Regeneration	Mark Dunphy Strategic Planning Manager 01527 881325
Quarter 3 Financial Monitoring Report	Cabinet	5 March 2014	Report of the Executive Director (Finance and Resources)	Sam Morgan Financial Services Manager 01527 587008
Dodford, Hagley and Beoley Conservation Area Appraisals and Management Plans - Adoption	Cabinet	2 April 2014	Report of the Head of Planning and Regeneration	Mike Dunphy Strategic Planning Manager 01527 881325
Homelessness Grant Policy	Cabinet	2 April 2014	Report of the Executive Director and Deputy Chief Executive	Derek Allen/Amanda Glennie Strategic Housing 01527 881269
Review of Policy for the Allocation of Rural Affordable Housing developed under "Exception Site" policy	Cabinet	2 April 2014	Report of the Executive Director and Deputy Chief Executive	Derek Allen/Amanda Glennie Strategic Housing 01527 881269
Playing Pitch Strategy	Cabinet	2 April 2014	Report of the Head of Leisure and Culture	Karl Stokes Parks and Green Spaces Services Manager 01527 64252 ext 3377

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OVERVIEW & SCRUTINY BOARD

WORK PROGRAMME

2013-14

All meetings commence at 6.00 p.m. in the Committee Room unless otherwise stated.

This Work Programme consists of two sections: Items for future meetings (including updates) and Task Group Reviews.

RECOMMENDATION:

(a) To consider and agree the work programme and update it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
20 th January 2014	Update of Flooding Preventative Work within the District	Requested following meeting on 14/10/13
	Savings Made in respect of Shared Services Report	Requested following budget briefing 02/12/13
	Air Quality Task Group Response to Cabinet	
	Cabinet Work Programme	
	WRS Joint Scrutiny Exercise – Verbal Update	
	Artrix Outreach Provision Task Group – Verbal Update	
	WCC Health Overview & Scrutiny Board – Verbal Update	
	Action List	
	Work Programme	
24 th February 2014	Quarter 3 Sickness Absence Performance & Health Report	
	Summary of Results of Staff Survey - Presentation	Requested following meeting on 14/10/13
	Cabinet Work Programme	
	WRS Joint Scrutiny Exercise – Verbal Update	
	Artrix Outreach Provision Task Group Report	
	WCC Health Overview & Scrutiny Board – Verbal Update	

Date of Meeting	Subject	Additional Information
24 th March 2014	Action List	
	Work Programme	
	Report on the revised CCTV Code of Practice	Requested following presentation 25/02/13
	WCC Health Overview & Scrutiny Board – Verbal Update	
	Quarter 3 Finance Monitoring Report	
	Quarter 3 Write Off of Debts Report	
	Making Experiences Count Quarter 3 Report	
	WRS Joint Scrutiny Exercise – Verbal Update	
	Cabinet Work Programme	
	Action List	
	Work Programme	
14 th April 2014	6 monthly Summary of Environmental Enforcement Action Report	
	Summary of Playing Pitch Strategy	Requested following meeting on 16/09/13
	Cabinet Work Programme	
	WCC Health Overview & Scrutiny Board – Verbal Update	
	WRS Joint Scrutiny Exercise – Final Report	
	Action List	
	Work Programme	

Scrutiny of Crime & Disorder Partnership Meeting Date

18th November 2013

Reports not allocated

Annual Review of Call In
Countywide Sustainable Community Strategy – this is a ten year strategy and not due to be reviewed until 2014

Topics to be considered (as recommended by Task Groups)

1. Provision of services available to disaffected young people and those not in education, employment or training within the District.
2. Review into CO2 emissions in the District.

OVERVIEW & SCRUTINY TASK GROUP/INQUIRY REVIEWS 2013-14

Task Group	Date of Review
Planning Policy Task Group	September 2013
Youth Provision Task Group	September 2014
Air Quality Task Group	October 2014

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